



Borough of Millbourne

9 Park Avenue
Millbourne, Pennsylvania, 19082

20__ Annual Business License Application & 20__ Mercantile Tax Return

Business Name: _____

Contact Person: _____

Business Location: _____, Millbourne, PA 19082

Business Mailing Address (if different) _____

Business Phone Number: _____

Nature of Business: Service Product and Service Mixed Retail Wholesale

Business License

1)	Annual Business License Fee (<i>Applicable to all businesses operating in Millbourne</i>)... ..	\$100.00 _____
----	--	----------------

Mercantile Tax

2)	Total 20__ Retail Gross Receipts (see instructions on reverse).	
3)	Retail Tax Due (Line 2 x .00125).	
4)	Total 20__ Wholesale Gross Receipts	
5)	Tax Due (Line 4 x .001)	
6)	Total 20__ Tax Due (Total of Lines 3 & 5)	
7)	Less any Year 20__ Estimated Mercantile Tax Paid	
8)	Additional Tax or Credit Due (Subtract Line 7 from Line 6)	
9)	20__ Estimated Tax Due* <i>*(Must equal at least 2019 actual tax on Line 6, see details on reverse.)</i>	
10)	Total Year 20__ Mercantile Tax Due (Total of Lines 8 & 9)	
11)	Total Amount Due (Total of Lines 1 & 10)	

Late Charges (Begin June 1, 2022 for Year 2022)

12)	10% of Line 11	
13)	Add 1% of Line 11 for each month or part thereof return is late	
14)	Total Amount Due with Return (Total of Lines 11, 12 & 13)	

Continued on next page

- All Businesses, regardless of the nature of the business, within the Borough are required to have a valid License.
- Mercantile Tax is to be paid on all the receipts from either retail or wholesale sales.
- The tax rate is 1.25 mills on retail sales and 1.0 mills on wholesale sales of any tangible goods sold in Millbourne Borough. This includes the sale of goods from a place of business within the Borough to a person who does not reside within the Borough. This also includes food and beverages sold for consumption or otherwise within the Borough.
- Receipts shall not include the sale of real estate or any goods shipped from a point outside the Borough to a customer outside of the Borough.
- Partial Year receipts are taxable. If a business has not been operating for the full tax year then the Mercantile Tax will be on the Gross Receipts for the period of the year that the business was operating. The Estimated Tax shall be computed by dividing the Tax by the number of months in business and then multiplying by twelve (12).
- **Copy of Federal Returns along with any work papers containing calculation used to determine Gross Receipts MUST be attached to this form.**

- Payment should be made payable to **Millbourne Borough** and mailed to the attention to:
 Millbourne Borough
 9 Park Avenue
 Millbourne, PA 19082

Printed Name of Person completing _____

Title _____

By way of my signature, I declare, under penalty of law that all statements made herein and in supporting schedules are true, correct and complete to the best of my knowledge and belief.

Signature of Person completing form _____

Phone Number _____ Date Signed _____

***** Office Use Only Below This Line *****

Date Received _____ Payment _____ Ck# _____ Received By _____

Follow-Up Required??? Y / N

Form Revised 03/28/2017 (BK)